



# Helena Branch

FEDERAL RESERVE BANK *of* MINNEAPOLIS

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## Federal Reserve Law Enforcement Officer I/II

- Located in Helena, Montana
- Extensive Training Program
- Opportunities for Advancement
- Competitive Pay and Benefits

The Federal Reserve Bank of Minneapolis (Helena, MT Branch) is recruiting for a Law Enforcement Officer who is professional, courteous, and maintains high integrity.

The Branch's Law Enforcement team safeguards employees, visitors and assets of the Bank and performs full law enforcement duties pursuant to *Section 11 (q) of the Federal Reserve Act (12 U.S.C. 248) (q)*.

Such duties include, but are not limited to:

- Protecting personnel, facilities, assets, and property within the area under the control and jurisdiction of the Bank.
- Closely inspecting the credentials and identification of employees and visitors, and ensuring that only authorized personnel and vehicles are permitted access to the facility.
- Using electronic metal detectors, and x-ray machines, and other equipment to assist in the physical search of persons, packages, briefcases, luggage and other deliveries.
- Programming and maintaining data in the access control system.
- Enforcing federal and state law and the administrative rules and regulations of the Bank.
- Monitoring security systems and devices to detect the planning or preparation of acts that may threaten the safety or security of the Bank, its contents, or employees or visitors and their personal property.
- Responding to emergency and non-emergency calls for service.
- Preparing and submitting required reports consistent with Bank policy.
- Taking command at crime scenes or accidents and administering first aid as necessary.
- Remaining compliant with all Federal Reserve System (FRS) and Bank training requirements.

## Why join the Fed in Helena?

The Federal Reserve is a unique organization with a strong reputation. The Helena, Montana Branch, along with its head office in Minneapolis, prides itself on a professional work environment and organizational culture that values diversity and is friendly and welcoming.

## How do you apply?

If you have a positive attitude and an Associate's Degree in Criminal Justice or related field or an equivalent combination of education and law enforcement, military or armed security experience, go to [minneapolisfed.org](https://www.minneapolisfed.org) then click on *Careers > Search available jobs within the Bank* OR click here: <https://www.minneapolisfed.org/about/careers/search-jobs> and apply to Job #258630.