

Montana Sheriffs and Peace Officers Association

2012 Convention

June 12-14, 2012

Holiday Inn • Great Falls, Montana

The Montana Sheriffs and Peace Officers Association invites you to attend our 2012 Convention in Great Falls at the Holiday Inn. The MSPOA Board and staff hope all of our vendors know how much we appreciate you and look forward to working with you. Vendors really do make our Annual Convention a success.

This flyer includes all the details you will need to register for the 2012 MSPOA Convention. If we forgot or overlooked something, please contact us. Below is a Vendor Agenda. You will notice that vendors are included and invited to attend all meals and convention activities. You will also notice that there are ample opportunities for our law enforcement participants to spend time in the Exhibit Hall. This is a rough agenda and the times may change, but rest assured that the breaks and vendor opportunities will be plentiful. Due to space restrictions, we are not having a joint convention with the Police Associations in Montana this year; however, the police associations will be in Great Falls earlier in the week and we will have a joint BBQ on Tuesday evening. Hopefully you can schedule a week in Montana and visit both events.

We look forward to seeing you in June, and will do what we can to meet your Convention needs. Please call us if you have any questions, concerns, or suggestions about the 2012 MSPOA Convention!!

If you register and pay in full by January 15, 2012, MSPOA will give you a \$50 discount!

VENDOR AGENDA

PLEASE NOTE THAT THIS IS A ROUGH DRAFT AGENDA AND SUBJECT TO CHANGE.

Tuesday, June 12, 2012

1 pm - 5 pm **VENDOR SET-UP**
6 pm - 8 pm **Operation LifeSaver BBQ**
 w/ MACOP and MPPA

Wednesday, June 13, 2012

7 am **Breakfast**
8 am - 11 am **Training w/ Breaks**
11 am - 12 pm **Time with Vendors**
12 Noon - 1:00 pm **Lunch**
1 pm - 5 pm **Training w/ Breaks**
5:30 pm - 7:00 pm **Vendor Showcase w/ Appetizers**
8:00 pm - 10:00 pm **Hospitality Suite & Golf Calcutta**

Thursday, June 14, 2012

7 am **Breakfast**
8 am - 9 am **Time with Vendors**
9 am **VENDOR TAKE-DOWN**
 ***Displays MUST be down by 11 am**
9 am - 11 am **Training**

11:30 am **Lunch at Black Eagle**
12:30 pm - 5:00 pm **Golf Tournament & Bowling**
6 pm - 7 pm **Cocktail Hour**
7 pm - 9 pm **Annual Banquet**
 If you plan to attend the **THURSDAY AFTERNOON** events, please register. These events are **NOT** included in the vendor registration fee.

HOST AN EVENT, PLACE AN AD, OR DONATE A PRIZE

- Host a convention event of your picking...a hospitality room, the golf tournament, a lunch, or perhaps you have something else in mind. **BE CREATIVE...LET US KNOW.**
- Place a full page (\$200), a half page (\$100), or a quarter page (\$50) advertisement in the convention program and leave a lasting image.
- Donate shirts, mugs, pens, or whatever other product you want with your company logo for our various raffles and drawings. These souvenirs are always a favorite.
- Advertise at www.mspsoa.org. A Rotating Banner Ad for one year is only \$150! Ads must be web ready.

MSPOA FEDERAL TAX ID

23-7010405

CANCELLATION POLICY

ALL cancellations and refund requests must be made **IN WRITING** to MSPOA no later than **Tuesday, May 29, 2012.**

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MSPOA will retain a \$100.00 administrative charge on all refund requests made prior to **Tuesday, May 29, 2012.**

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THERE WILL BE NO REFUNDS AFTER Tuesday, May 29, 2012!!

SET UP and TAKE DOWN

- SET UP** ~ Tuesday, June 12, 2012 from 1:00 pm to 5:00 pm
- TAKE DOWN** ~ Thursday, June 14, 2012 at 9:00 am. Displays **MUST** be taken down by 11:00 am.

RESERVATIONS

Holiday Inn

(400 10th Ave. South, Great Falls, MT 59405)

Great Falls, Montana

Call 800-257-1998 to make Reservations.

Make your reservation and be sure to tell them that you are part of the MSPOA Convention.

RESERVATIONS MUST BE MADE BY MAY 7, 2012 TO RECEIVE THE BLOCK RATE OF \$89.00 + tax PER NIGHT

CORPORATE MEMBERSHIP

For ONLY \$500, you can become a Corporate Member of MSPOA.

A Corporate Membership includes:

- Exhibit fee at the 2012 Convention
- 1/4 page Ad in the Convention Program
- One year Advertisement on the MSPOA web page
 - www.mspsoa.org
- Ads are randomly displayed on every page of the MSPOA web site and rotate regularly
 - Ads must be web ready**
- Specs: 600 x 60 pixels; .gif or .jpg files ONLY**

The Best Deal We Have

Questions, Comments, Concerns

*If you have ANY questions, comments, or concerns, please do not hesitate to call **(406) 443-5669.***

Perry or Nanette will be happy to talk with you and try to make this convention as accommodating as possible.

GOLF

Join us for a round of **Golf** (18 holes) on **Thursday, June 14 at 12:30 pm.**

*The cost will be **\$60 per person**, which includes the green fee and a cart.*

MEALS INCLUDED

With your Vendor Registration fee the following meals are included: Tuesday night BBQ. Wednesday Breakfast, Lunch, and Evening Appetizers. Thursday Breakfast.

MSPOA 2012 CONVENTION VENDOR REGISTRATION FORM

June 12 ~ 14, 2012 • Holiday Inn • Great Falls, Montana • MSPOA TAX ID NUMBER – 23-7010405

Fax or send this registration form to MSPOA at: (406) 443-1592 or 34 W. 6th Ave., Ste. 2E, Helena, MT 59601

COMPANY _____
(as it should appear in ALL listings)

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

CONTACT PERSON _____ EMAIL _____

Exhibit Representative in Charge _____
(name as it should appear on name badge)

Please provide a brief description of the product(s) to be displayed:

BASIC REGISTRATION (Choose ALL that apply)

- \$500 Corporate Membership**
Includes one (1) exhibit table at convention & convention meals for one (1) person, 1 year Advertisement on the MSPOA web site and a quarter page advertisement in the Convention Program
- \$400 Single Exhibit Table**
One (1) exhibit table at the MSPOA convention & convention meals for one (1) person
- \$125 Additional Table**
Extra exhibit table at the MSPOA convention
- \$95 Additional Representatives Working the Exhibit Booth**
\$95 per additional person, which includes all meals.
Name _____ (as it should appear on name badge)
Name _____ (as it should appear on name badge)

ADDITIONAL REGISTRATION OPTIONS (Choose ALL that apply)

Advertise in the Convention Program

* MSPOA Must have the camera ready and/or electronic ad by May 1, 2009.

- \$200 Full Page**
- \$100 Half Page**
- \$50 Quarter Page**

Advertise on the MSPOA Web Page

* Ads must be web ready.

*Specs: 600 x 60 pixels; .gif or .jpg

- \$150 Banner Ad for 1 year at www.mspoa.org**

Host a Convention Event

* Please specify the event you want to host and the amount of money you want to donate.

\$ _____

Special Needs - THIS SECTION MUST BE COMPLETED IN ORDER TO MEET YOUR NEEDS

* Please specify the special needs for your exhibit, such as: outlet, telephone hook-up, internet, backdrops, placement.

Golf

* Thursday, June, 14 12:30 pm *Price for Green Fee & Cart will be \$60

\$ _____ (# of people _____ x \$60/person)

Bowling

* Thursday, June, 14 12:30 pm *Price for Lane & Shoes

\$ _____ (# of people _____ x \$15/person)

\$50 Dollar DISCOUNT if you Register and Pay in Full by January 15, 2012! Deduct \$50 from your TOTAL.

\$ _____ TOTAL - Fee MUST be paid in FULL before Convention

___ Check Included ___ Please Invoice Me ___ Visa ___ Master Card ___ Discover
Credit Card # _____ - _____ - _____ - _____ Expiration Date ____/____

SIGNATURE _____ DATE _____